

**DEVELOPMENT PLAN FOR  
RAMBUKKANA URBAN DEVELOPMENT AREA**

**2012 - 2020**

**Volume II**

**PLANNING  
AND  
BUILDING REGULATIONS**



**URBAN DEVELOPMENT AUTHORITY  
"SETHSIRIPAYA"  
BATTARAMULLA  
2012**

# CONTENTS

## PART I - GENERAL

<b>Subject</b>	<b>Page No.</b>
Introduction	01
Submission of Plans	01
Buildings Categories	04
Submission of Architectural, Structural and Service Plans	05
Preliminary Planning Clearance and Approval of Plans	06
Appeals against Refusal	06
Development to be in Conformity with the Permit	07

## PART II - PLANNING REGULATIONS

Suitability of the Site	08
Use of the Site	08
Floor Area Ratio	08
Access	09
Specification as to Lots	09
Heights of Buildings	10
Street Lines and Building Lines	10
Sub Division of Lands	11
Layout Plans for Flats and Housing Units	13
Open Spaces around Buildings	13
Additional Requirements for High-rise Buildings	14

Parking Facilities	15
Splaying of Corners of Streets	17
Architectural Control	17
Conservation of Places of Historical & Architectural Interest or Landscape Value	17
Landscape, Open Spaces and Tree Preservation	18
Control of Advertisements	18
Space between Electricity Lines	18

### **PART III - BUILDING REGULATIONS**

Building Dimensions	19
Staircases	19
Lightening and Ventilation	20
Mechanical Ventilation and Air-Conditioning	22
Foundation	23
Electrical Lifts	24
Water Supply	24
Sewerage and Sanitation	24
Rain Water Harvesting and Drainage	25
Disposal of Solid Waste	29
Electrical and Plumbing Works	29
Protection form Fire	29
Certificate of Conformity	29
Unsafe Buildings	31

Facilities for Disabled Persons	31
---------------------------------	----

#### **PART IV - DEFINITIONS**

Definitions	32
-------------	----

#### **PART V - SCHEDULES**

Schedule I	- Applications - Form A-D	35
Schedule II	- Standards for Parking Spaces	55
Schedule III	- Access to Residential Buildings, Form A-H	56
Schedule IV	- Standards for Sanitary Facilities	60
Schedule V	- Processing Fees and Other Service Charges	61
Schedule VI	- Qualified Person	67
Schedule VII	- Rainwater Holding Provision Requirement	70
Schedule VIII	- Safety Standards for Building Accessible by Disabled Persons	72

# **REGULATIONS**

## **PART I - GENERAL**

### **Introduction**

1. These regulations will be known as Rambukkana Urban Planning and Building Regulations and will come into operation with effect from 04.10.2012.

### **Submission of Plans**

2. All applications under Section 8J of the Urban Development Authority Amendment Act No.4 of 1982 for the purpose of obtaining a Development Permit to engage in any development activity shall be made to the Authority in the relevant Forms “A” and ‘B” specified in Schedule 1 of these regulations and be accompanied with the fees specified in the Schedule 5.
3. All plans submitted under these regulations:
  - i. Should have been prepared by a qualified person except for the following;
    - (a) Alteration and addition not affecting the structure of the building and not exceeding 50 sq. meters of floor area and also a wall or column is not situated on the property boundary
    - (b) Residential buildings with single or two floors not exceeding 250 sq. meters floor area where a wall or column is not situated on property boundary
    - (c) Non residential buildings with single or two floors not exceeding 150 sq. meters floor area where a wall or column is not situated on a property boundary
  - ii. The Authority or the officer authorized by the Authority should satisfy on the accuracy and the clarity
  - iii. Be signed by the owner of the development site or premises.
  - iv. Be submitted in triplicate
4. (1) The Authority may where it deem necessary require the submission of additional copies of the plan submitted under the Regulation 3.

- (2) The Authority may require production of such additional particulars and plans deems necessary in order to satisfy itself as to the exact nature of the development activity envisaged.
5. All plans submitted for the purpose of obtaining a development permit in respect of any specific development activity shall consist of the following information:-
- (1) Where no building work is involved in the development activity or it is restricted to land development
- (a) A location plan of the site in relation to the adjoining streets to a scale of not less than 1:4000 shall be submitted.
- (b) A survey plan of the site to a scale of not less than 1:1000 showing the following information shall be submitted:-
- (i) The location of the site including figured dimensions of buildings, if any
- (ii) The scale of the Plan, the north point and the assessment numbers of adjoining lots of buildings;
- (iii) The means of access to the site and width
- (iv) All existing drains and water courses and
- (v) Contours or spot levels of the site and levels on the street or street in front of site, where necessary
- (c) A detailed blocking out plan to a scale of not less than 1:1000 shall be submitted showing the proposed sub-division of lots together with their dimensions; the directions, width and levels of all proposed streets, open spaces and spaces for other amenities to be reserved; and the purposes for which every site will be used
- (2) Where building work is involved in the development activity;
- (a) A sketch plan of the surrounding area sufficient to locate the building site
- (b) An approved blocking out plan to a scale of not less than 1:1000
- (c) A floor plan of each floor drawn to a scale of 1:100 showing the following information except for the buildings which are more than 1000 Sq. meters in extent. If the building is larger than that a scale of 1:200 may be used.

- i. Figured dimensions of the rooms and different parts of the building and the use for which every room and part of the building is intended to be used.
    - ii. The position and dimensions of all doors, windows and other openings
    - iii. The position of all sanitary appliances and their connections to sewer lines
    - iv. Fire escapes
    - v. Clearance from overhead electricity supply lines
    - vi. The type of materials and specifications to be used for the walls, super structure, floor slabs and roof structure of the building
  - (d) Cross sectional and longitudinal sectional drawings of the building along appropriate lines, showing:-
    - i. The thickness of all walls, floors, foundations, trusses and the other relevant parts.
    - ii. The position and dimensions of doors, windows and other openings, the height of every storey, the ceiling height and level of buildings in relation to existing ground or street level and the clear distances between the site boundaries and the external walls of the building.
  - (e) Front and side elevation of the building showing elevation of every existing building within the site showing its height, floor level and other external visible features a
  - (f) Means of disposal of rain water
  - (g) Whether the building is to be centrally air conditioned; and
  - (h) Such other particulars or information relating to the building as the Authority may require in order to satisfy itself as to the exact nature of development activity envisaged
6. All plans shall be drawn neatly and accurately in black ink, marking all additions to existing building works in red colour, and all proposals in respect of all parts of any existing building and features that are to be retained or removed in dotted lines, in a distinct manner by colour or notation.

## **Building Categories**

7. For the purpose of these regulations buildings shall be classified as follows:

### **Category A**

These are buildings consisting of five or more floors including the ground floor or any high rise building the height of which exceeds 15 meters above the adjoining street.

### **Category B**

Comprise any building, not being a high rise building which consist of :-

- (i) Not more than four floors, including the ground floor, where a wall or column is situated on the boundary;
- (ii) A basement - roof, foundations, beams and other related parts of the building;
- (iii) A pile or raft foundation;
- (iv) A roof span exceeding ten meters;
- (v) A place of public assembly or a public building;
- (vi) A building which is wind sensitive such as warehouses and factory; and
- (vii) Any other type of building not covered under categories A and C;

### **Category C**

Shall comprises of the following Sub Categories -

- C I - Any building which is used for residential purposes and shall not exceed five hundred (500) square meters in extent and consisting up to G+2 floors which is does not fall under Category B;
- C II - Any building which used for purposes other than residential and does not exceed three hundred (300) square meters in extent and consisting up to G+2 floors which is not covered under Category B; and
- C III - Any building which is used -

- (i) For residential purpose and does not exceed three hundred (300) sq.m. in extent and consisting up to G+1 floor which is not fall under Category B;
- (ii) For purposes other than residential and does not exceed one hundred (100) sq.m. in extent and consisting up to G+1 floor which does not fall under Category B;

### **Submission of Architectural, Structural and Service Plans**

- 8. (1) An application shall, prior to the commencement of any building works in respect of all buildings other than those buildings falling within sub Category C III of Category C, submit detailed structural plans along with the design calculations of the proposed building. Such plan shall be signed by a qualified person.
- (2) The detailed structural plans along with the design calculations of the proposed building, signed by a qualified person shall -
  - (a) In relation to all buildings falling within Category A and Category B of regulation 7; and
  - (b) In relation to buildings falling within Sub category C I and C II of Category C of regulation 7, if required to do so by the Authority,

Shall consist of the following –

- (i) A statement indicating in clear and precise language, the manner in which the superimposed load for which each floor system or part thereof has been designed;
  - (ii) The results of any soil tests carried out, the calculations for determination of soil bearing capacity and earth boring investigations; and
  - (iii) The type or types of the foundation which is recommended to be used;
- (3) Where any air conditioning or mechanical ventilation system is to be installed in a building or part thereof or where any such system therein is to be extended or altered the layout and detailed plans of the installation, extension or alteration to be carried out, with information pertaining to capacities, shall be submitted by a qualified person to the Authority for approval along with plans of the building in which the system is to be installed, extended or altered.

- (4) The applicant shall submit before commencing building work in respect of all buildings mentioned in Category A and Category B and if required by the Authority in the case of building falling within Sub Category C I and C II of Category C, service plans relating to water supply, sewerage, drainage and rain water harvesting. Such service plan shall be prepared and signed by a qualified person.
- (5) The applicant shall submit before commencing building work in respect of all buildings mentioned in Category A and Category B and if required by the Authority in the case of buildings in falling within Sub Category C I and C II of Category C, service plans relating to Electricity prepared and signed by a qualified person.

### **Preliminary Planning Clearance and Approval of Plans**

9.
  - (1) The preliminary planning clearance should be requested in writing in the Form "C" given in Schedule 1 of these Regulations. Preliminary clearance may be given subject to such conditions and restriction. It is only a recommendation of the intended development activity for the particular site. The approval proper should be obtained by the applicant by submitting detailed plans for the specific development proposal.
  - (2) The preliminary planning clearance shall be valid for period of one year.
  - (3) The preliminary planning clearance will not constitute a permit and shall not entitle the applicant or any person to commence or carry out any development activity what so ever.
  - (4) Every development permit granted shall be in writing and be subject to the restrictions and conditions setout therein.
  - (5) The development permit shall be valid only for a period of one year.
  - (6) The Authority may on application and payment of prescribed fees extend the validity of the permit for a further period of not exceeding two years, if it is satisfied that the development activity referred to in the permit has been commenced but not been completed due to unforeseen circumstances.

### **Appeals against Refusal**

10. Any person aggrieved by the decision of the Authority refusing to issue a development permit may within 30 days of receiving of such refusal appeal to the Minister.

## **Development to be in Conformity with the Permit**

11. (1) Development activities shall not be commenced or carried on in contravention of the development permit.
- (2) The development permit may be revoked by the Authority under the following circumstances.
  - a. A breach of a term or a condition in the permit
  - b. The contravention of any of the provisions of these Regulations
  - c. A mis-presentation of facts in the application, plans or other documents submitted by the applicant. or
  - d. Failure to submit plans and other particulars under Regulation 8

## **PART II - PLANNING REGULATIONS**

### **Suitability of the Site**

12. No development activity should be carried out on a following type of sites.
  - a. A site which has been filled up with any substances comprise of faecal faecal, animal or vegetable matter unless such substances have been removed and the site cleared completely or the whole ground surface has been rendered innocuous and covered with a layer of earth or any other suitable material which is at least 60 centimeters thick.
  - b. Where the land is subject to earth slips, unless the particular site in such land is certified as to its suitability for the development activity or for building construction by the National Building Research Organization.
  - c. A site subject to flooding with the level of the ground covered by the development or building and beyond it for a distance of 3 meters all round or to the boundary of the site, whichever is near is rised thirty centimeters above the heighest known flood level of the site.

### **Use of the Site**

13. No site or an existing building or a building to be constructed shall be used for any purpose other than the purposes allowed under the Rambukkana Urban Development Plan in the zone that the relevant site is located.

### **Floor Area Ratio**

14. (1) The floor area ratio should be in conformity with the maximum floor area ratio allowable for that particular site according to the Annexure 5 of the Volume 1 of the Rambukkana Urban Development Plan
- (2) A basement for parking vehicles and for installation of air-conditioning or other service machinery may be permitted in excess to the maximum floor area allowable as stated above. Where permanent parking space is provided at ground floor level as specified in the Schedule II of these Regulations such floor space should be excluded in calculation of the floor area ratio for that site.

## **Access**

15. (1) No site or lot abutting a street less than 9 meters in width shall be used for non-residential purposes except as provided under Regulation 15(2)(B).
- (2) a. Every street that provides access to dwelling units shall be in conformity with the specifications set out in Form “A” of Schedule III.
- b. Any street that provides access to one or more lots used for constructing non-residential housing units may be permitted with access less than 9 meters in width and such street shall be in conformity with specifications set out in “Form B” of Schedule III.

However where the Chairman is of opinion that an undue hardship will be caused to a person, if the minimum access requirement for a dwelling house as stipulated in Schedule 3 are to be complied with in using a plot for a residential use, the minimum width on access may be reduced by not more than two (2) meters on the recommendation of the head of Local Authority and in consultation with the Planning Committee subject to the following conditions;

- i. A minimum width of three ( 3) meters for access shall be obtained
- ii. Such reduction shall not be available for a new sub-division
- iii. The area shall be of a semi-urban character
- (3) Every such street shall connect to a public street or a private road that is not less than nine (9) meters in width and the owner of such private road shall have a right of way, to a public street which is not less than nine (9) meters in width.
- (4) Every street which is less than nine meters width and exceeds 30 meters length shall be provided with a turning circle of not less than 9 meters diameter at the dead end.

## **Specification as to Lots**

16. (1) The minimum extent and the minimum width of lots of buildings which are not high-rising buildings should be 150 square meters and 6 meters respectively.

- (2) Every lot or site abuts on the end of the dead end street may have a frontage less than the width specified under 16 (1) but shall be not less than 3 meters wide.
- (3) The Authority may relax the requirement of the specified site extent and width in the case of a construction of a building on a site which is not adjoining a Grade “A” or Grade “B” highway provided it has satisfied the other requirements.

### **Height of Buildings**

17. (1) The maximum height of a building on an existing lot which is six (6) meters or less in width and one hundred and fifty (150) sq. meters in extent shall not exceed seven and half (7.5) meters or two storeys unless the Authority directs otherwise.
- (2) The maximum height of a building in other cases not being a high rise building shall not exceed 15 meters not twice than the distance between any storey of a building and the further edge of the abutting street whichever is less.
- (3) Where the lot is situated in a corner the height of the building shall be regulated by the wider of such street so far as it abuts on the narrower street to a depth of 20 meters from the wider street.
- (4) In measuring the height under this regulations the lift or motor room not exceeding the height of six meters and an extent of fifty five (55) square meters or a staircase room not exceeding a height of five (5) meters and an extent of twenty five (25) sq. meters or a water tank not exceeding a height of one and a half (1.5) meters shall be ignored.

### **Street Lines and Building Lines**

18. (1) Where a street line has been determined by any Act or any Regulation, the street line of such street or such road shall be in accordance with such Act or such Regulations.
- (2) The building line on the street side of every lot abutting the street shall be in conformity with the specification given in the Volume I of Rambukkana Urban Development Plan.

- (3) No building shall extend beyond the building line. However balconies, sunshades and eaves not exceeding one (1) meter in width may be permitted between the street line and the building line and a fence or a boundary wall not exceeding two (2) meters in height may be permitted on the street line subject to agreeing to remove them without claiming compensations.
- (4) No building line or street line approved or sanctioned by the Rambukkana Pradeshiya Sabha shall be varied without the prior approval of the Authority.

### **Sub Division of Land**

19.
  - (1) No parcel of land or lot desired or proposed for any use other Agriculture or Horticulture shall be subdivided unless a plan relating to such sub-division has been approved by the Authority. Any person intending to sub-divide a land shall submit an Application to the Authority in conformity with the requirements of the Regulations 5.
  - (2) The approval may require for above mentioned survey plan from Rambukkana Pradeshiya Sabha.
  - (3) The minimum width of a lot shall not be less than 12 meters.
  - (4) The minimum width and extent of a lot shall be in accordance with the provisions of Regulations 16.
  - (5) No new sub-division shall be effected in a manner as to reduce the open space, light and ventilation and other requirements of any existing building on the site less than those required under these Regulations.
  - (6) No lot in a sub-division plan shall be used for any purpose other than the purpose for which it has been approved.
20.
  - (1) Every lot in a sub-division shall abut on an existing or proposed public street, or a street in accordance with provisions of Regulation 15.
  - (2) The minimum width of a carriage way for a street shall be as approved by the Authority, but shall not be less than 4.6 meters for streets up to 9 meters in width and 7.5 meters for streets wider than 9 meters.
21.
  - (1) Where the parcel of land or the site to be subdivided exceeds one (1) hectare, an area not less than 10% of the land or the site , excluding streets and excepting in the following situations shall be reserved for community and recreational uses in appropriate locations.

- (a) Where in case of a sub-division of land for a commercial or industrial purpose, if a lot of a sub-division is not less than 2024 sq. meters (80 perches) in extent and the width of every road is not less than 9 meters, such land may be sub-divided without reserving 10 % of the land for open spaces subject to the following conditions;
- (i) Reserving 10% of the land to be used for open spaces in case of any further sub-division, or
  - (ii) By depositing the market value of 10% of such land in the Rambukkana Pradeshiya Sabha.
- (b) Where in case of a sub-division of land for residential purpose, if the sub-divided lot is not less than 1012 sq. meters (40 perches) in extent and such development activity has been restricted to construct a maximum of two housing units in one lot, such land may be sub-divided without reserving 10 % of the land for open spaces. Where such sub-division is further sub-divided or where more than one housing unit is to be constructed in one lot the developer should deposit 10% of the market value of such land to be further sub-divided or such lot in which more than two housing units to be constructed in the Rambukkana Pradeshiya Sabha.
- (c) Where the proposed land to be sub-divided is located within a radius of 0.5 kilometers from an open area such as a lake or a public playground, and such open area is larger than 4047 square meters (1 Acre) in extent, and if the Authority requires the developer to deposit in the Rambukkana Pradeshiya Sabha the market value of the required land for open space, the he shall do so without physically reserving the land for open space.
- (d) Where the open area requirement under a sub-division of land does not exceed 500 square meters (20 perches) or where the relevant Local Authority with the approval of the Chairman of the Urban Development Authority requires the developer to deposit the market value of the required part of the land for open area in the relevant Local Authority, such developer shall do so without physically reserving the open area.

- (e) Where a land sub-division has not been approved due to non-reservation of 10% as open area, the development of such individual lots of land or further sub division may be approved subject to depositing the market value of such 10% of the lot of land in the relevant local authority or reservation of 10% of the lot of land to be developed or subdivided.
  - (2) Such reservations should be assigned to the Rambukkana Pradeshiya Sabha free of charge.
22. No lot in a sub-division shall be put to use, or built upon or disposed of unless the streets are demarcated, opened out to their full width and developed with infrastructure to the satisfaction of the Authority.

### **Layout Plans for Flats and Housing Units**

23. (1) The Authority shall approve any project for construction of flats or construction of housing units and other integrated projects, which is in conformity with the development plan for the area concern.
- (2) The Authority shall approve any layout or project for housing or rehousing of slum and shanty dwellers or housing of low income persons which is in conformity with the development plan for the area in question.

### **Open Spaces around Buildings**

24. Unless other wise provided in some other place the maximum lot coverage permissible on any site is 66 2/3% in case for residential use and 80% for commercial use.
25. (1) There shall be an open space not less than 3 meters width between the building and the rear land boundary extending along the entire length and belonging exclusively to such building unless the rear of the building abuts on to a public street not less than 6 meters in width.

However where such building consists of ground floor and a 1<sup>st</sup> floor only and no further stories are proposed to be added, the width of such rear open space may be reduced to 2.25 meters.

- (2) For the purpose of this Regulation the rear of the building shall be deemed to be the most distanced face of the building from the closest street to such building

However, where the building is abutting on more than one street the rear of the building unless the Authority otherwise directs shall be deemed to be the face which is most distanced from the widest of such streets.

- (3) No building or structure other than cantilevers, sunshades or overhanging balconies not exceeding one meter in width shall be allowed in such open space.
- (4) In sites of irregular shape where it is impracticable to provide an open space to the entire width of the building in the rear , the Authority shall direct that the open space in the rear shall be left as it deems appropriate having regard to the circumstances of the case.
- (5) In the case of buildings where an open space is intended to be provided on the site for the purpose of access, maintenance of the building and separating it from the adjoining properties such open spaces shall not be less than 1.5 metres.

### **Additional Requirements for High-rise Buildings**

26. A site intended to be used for a high-rising building shall fulfill the following a requirements.
  - a. Where the extent of the site does not exceed 1000 meters the minimum length of the shortest side should be 20 meters
  - b. The site shall abuts on a street which is not less than 12 meters in width
  - c. A detailed technical report with regard to the resistance capacity of earth on the site and certifying that the site has not been disturbed by mining.
27. The Authority may permit the construction of a high-rising building on a site referred in the Regulation 26, if the Authority satisfies with regard to the following matters;
  - a. The proposed construction will not affect the amenities provided to the neighborhood or hinder the harmony of the area.
  - b. The construction will not cause any traffic problem and hazards
  - c. It has been proved that sufficient arrangements have made for provision of water supply, sewerage, disposal of garbage, supply of electricity and safety from fire and hazards and parking of vehicle.
28. (1) The maximum height of the building shall not exceed twice the horizontal distance from any storey of that building and the further edge of the abutting street.

- (2) If the lot is situated in a corner the height of the building shall be regulated by the wider of such street so far as it shall project on the narrower street to a depth of 20 meters from the wider street.
29. (1) There shall be in, at least one side of the building, not being front or rear sides both height of the building or 5.5 meters which ever is less.
- (2) There shall be  $\frac{1}{4}$  of an open space in every building in the rear side equivalent to a building.
- (3) The entire open space area under these Regulations should belong exclusively to the building. However where there is a street with a width of not less 6 meters abutting the building on the rear extending along the entire building the width of the open space shall be reduced to a width not less than the width of the street.
- (4) The total area covered by buildings on any site shall not exceed 80% of the total land area of the site. The balance area not covered by buildings shall exclusively belong to the building and shall be retained as part and parcel of the building.

### **Parking Facilities**

30. (1) As per standard specified in Schedule II of these Regulations the minimum number of Parking spaces shall be provided in the plans submitted with the Application to obtain a permit for development activities.
- (2) The dimensions for motor vehicle parking stalls shall be as follows.
  - a. The minimum width of a stall 2.4 meters
  - b. The minimum length of a stall 4.8 meters
  - c. The minimum length of a stall for parallel parking 5.4 meters
- (3) The minimum width of aisles shall conform to the requirements specified in Form C of the Schedule III.
- (4) The width of access to vehicle parking area shall not be less than 3 meters, clear of footways and other obstructions, if entry and exit are separately provided, and 5.5 meters if both entry and exist are provided together.
- (5) The minimum gradient of a ramp shall not be steeper than 1:8
- (6) Every such ramp shall start from a distance of 06 meters from the edge of the street.

- (7) Where the Authority considers that the owner is incapable of providing required number of vehicle parks or vehicle parks in a satisfactory manner, within the site, a service charge shall be paid for each such vehicle park not provided within the site as specified in the Schedule V
- (8) In issuing development permits, either the physical width of the road, or the proposed street line whichever ever the lower measurement shall be taken as the width of the road that will be available for development.

Where the access road to the development site has been marked by an approved street line and the owner of the site assigns the part of land within the street line by a deed either to the Local Authority or to the Road Development Authority as the case may be without any additional cost to the relevant institution, the Authority may consider to use the total width of the street line as the actual width of the access road to the development site.

- (9) In order to effectively control the vehicle movements the provisions shall be made in a development plan for the following matters
- (a) For lots with less than 12.0 meter road face width there shall be only one entrance for both entry and exist. However where the road face width is more than 12 meters, for such lots, the Authority may permit to have more than one entrance.
  - (b) Where there are more than 100 parking spaces for non residential development sites and more than 50 parking spaces for residential development sites appropriately planned in a manner not cause any adverse impact on the movement of vehicle at the access to the development site vehicle parking strips or additional vehicle parking space shall be provided as the case may be.
  - (c) Where a development activity involves the requirement of parking facilities for more than 50 vehicles, such development activity shall not permitted within 50 meters from a junction of two roads having a traffic flow of more than 10, 000 vehicles day on each road or from a junction.
  - (d) No reflective glasses shall be allowed to use for the ground floor, 1<sup>st</sup> floor or 2<sup>nd</sup> floor of a building facing the road.-
- (10) Where it is found that the parking space permitted has been used for some other purposes, the Authority shall recover a services charge of Rs.5000 per month per vehicle space such reduced. This service charge shall be continued to be levied until the reduced parking spaces are restored.

## **Splaying of Corners of Streets**

31. Any building including boundary walls or fences to be erected at the corner of two streets shall be rounded off splayed to a distance from the middle of the relevant street to the corner of the existing building line for the safety of the users.

## **Architectural Control**

32. (1) In conformity with the Rambukkana Urban Development Plan, in order to harmonize with the surrounding development the instructions of the Authority shall be obtained with regard to, architecture, roof, doors and windows, special features and color façade, height, and open spaces, advertisements and establishment of name boards of any development activity in the commercial zone, government and semi-government zones and also development activities facing the Colombo - Kandy new alternate Road. The Authority may direct the owner to make such modification as it deem necessary in respect of the existing development activities or development activities to be undertaken.
- (2) In respect of streets which consist of exclusively or mainly of shops and commercial buildings, the Authority may require as a condition, the erection of a common row of arcades along the face of the buildings with the features and of such widths as it directs.
- (3) The Authority may direct the owner to visually screen any mechanical and other equipments installed on rooftops in a manner as it deem necessary to provide protection.

## **Conservation of Places of Historical and Architectural Interest or Landscape Values**

33. (1) No addition or alteration or any other activity that will be harmful to the conserved buildings listed in the Annexure 4 of the Volume 1 of the Rambukkana Urban Development Plan shall be undertaken without a proper permit from the Authority.
- (2) Where the Authority considers any premises or area is of scenic or landscape interest it may make necessary arrangements, as it deem fit for the conservation of such building or area as the case may be.
- (3) No wave band or electronic communication towers, water tanks or any other structural enactment shall be constructed.

- (4) Obstructing the science vision as preliminary planning clearance shall be obtained from the Urban Development Authority prior to the erection of above mentioned structure.

### **Landscape, Open Spaces and Tree Preservation**

34. (1) The Authority may in the interest of maintaining environmental pleasantness prohibit the felling, lopping or any willful destruction of any group of trees or vegetation or altering any significant feature of the landscape in the area.
- (2) The Authority may direct an owner to landscape the site of development and maintain it with planting in the manner approved by it.

### **Control of Advertisements**

35. (1) No advertisement boards or name boards shall be erected without being properly approved by the Authority. Approval may be given to erect commercial advertisements at specified locations with the prior concurrence of the Authority and the Rambukkana Pradeshiya Sabha.
- (2) The Authority shall be satisfied with regard to the features like façade of buildings, boundary walls, vehicle congestion, prevention of accidents and natural vision in erection of commercial advertisements.
- (3) Where the Authority considers that any existing large advertisement board, construction or any other device will be harmful for the environmental setting, or safety of peoples, local culture and heritage it may direct to remove or modify such advertisement, construction or other device.

### **Space between Electricity Lines**

36. (1) The space between the overhead electricity lines and buildings should be maintained at a minimum of 2.5 meters vertically and 1.5 meters horizontally in case of low-tension electricity lines and 4.5 meters vertically and 2.5 meters horizontally in case of high tension lines.
- (2) Where a building is situated close to a high tension electricity line will not be hampered or disturbed, a certificate should be obtained from authorized person of electrical work or certificate of fitness.

## **PART - III - BUILDING REGULATIONS**

### **Building Dimensions**

37. The internal clear dimension of every room in a building other than the rooms specified in Regulation 40, bellow shall be not less than the minimum specified in Form D of the Schedule III.
38. The internal clear dimension of bathrooms and toilets shall be not less than minimum specified in Form E of the Schedule III.
39. (1) Store rooms not requiring legal ventilation shall not have an area in excess of 2.25 square meters and nor 1.5 have its width or length exceeding 1.5 meters.  
  
(2) The aggregate area of all store rooms of the dimensions specified above shall not exceed 5% of the floor area of the building.
40. The minimum height of a building shall be
  - a. Not less than 2.1 meters for toilets, bathrooms and corridors.
  - b. Not less than 2.7 meters for all other rooms in any building. However such height shall not be less than 2.4 meters at any point due to beams, trusses and similar supporting structures extending beyond the roof level.
  - c. Not less than 2.4 meters for rooms air conditioned under a central air-conditioning system.
41. In the case of rooms with a sloping roof the height shall not be less than these mentioned in regulation 40 at the mid point of the slope of the roof and in no part of the room shall the height be less than 2.1 meters.

### **Staircases**

42. (1) The minimum width of stairs and minimum dimensions of treads and height between two treads shall be as specified in Form F of Schedule III. In the case of circular geometric stairs, the width of the treads measuring at the middle shall not be less than the width specified in the above Schedule. The riser height and the tread width shall be constant in any flight of stairs from storey to storey.  
  
(2) (a) There shall be no obstruction in any staircase between the top most landing and a new the exit door on the ground floor.

- (b) Every staircase, balcony or verandah overlooking a courtyard, void or external air space shall be protected from any side by either a hand rail, balustrade or parapet, which shall have height of not less than 0.9 meter and shall be of a suitable design and type of construction to prevent any person from falling over a side of such staircase, landing, balcony or verandah.

### **Lighting and Ventilation**

- 43. (1) Every room in a building shall be provided with natural lighting and ventilation by means of doors, windows and other approved openings.
- (2) Every such room of a building shall have doors, windows or other openings through which natural light and ventilation can be obtained and they should face and open to;
  - (a) a public street or a street on which the owner or the building has the right of way.
  - (b) A courtyard or open space located in the building site.
- 44. (1) In case of rooms other than warehouses and factories no part of the room served by such lighting and ventilation opening shall be more than 10 meters vertically to the plane and 3 meters horizontally to the edge and the plane away from such lighting and ventilation openings.
- (2) In case of warehouses and factories no part of the room served by such lighting and ventilation opening shall be more than 12 meters vertically to the plane and 4 meters horizontally to the edge and the plane away from such lighting and ventilation openings.
- 45. The source for the natural lighting and ventilation may be open to an enclosed or partly enclosed balcony, verandah, or porch. In such situations
  - a. Such balcony, verandah or porch shall face upon a street, courtyard or open space.
  - b. The maximum depth of the room served by such source shall not exceed distances specified under regulation 44 from the outer space of the balcony, verandah or porch
  - c. The front of the balcony, verandah, or porch shall have openings to external air at height not less than  $\frac{2}{3}$  the height between the floor level and ceiling level of such balcony, verandah or porch.
- 46. (1) Where the aggregate area of openings of a building is short of specifications given in Form G under Schedule III, natural lights and ventilation shall be provided to all the rooms of such a building by means of one or more sources.

- (2) Light and ventilation for corridors and internal passages may be provided by means of openings in the interior walls of the rooms abutting. However the specification of those openings shall be in conformity with that given in Form G of Schedule III.
  - (3) Any room used to park more than 5 motor vehicles shall have at least 50 per cent of the area of two sides of such room as openings to allow for cross ventilation.
47. Where half of the area of the common wall between two rooms is open and having no obstructions one of the room may be considered as a part of the adjoining room for the purpose of determining light and ventilation requirements.
48. Permanent ventilation for buildings without openings on side walls and having a depth exceeding 12 meters may be provided from front to rear by means of suitable ventilation holes on front, rear and cross walls.
49. (1) Every window and opening, other than of bathrooms and toilets of a building shall be open to a standard light plane and the whole space above such plane shall be open to the sky and free from any obstruction other than sunshades and eave shades projecting to an extent not exceeding 1.0 meter.

(For the purpose of this regulation 'standard light plane' means a plane drawn upwards and outwards from the exterior face of the building at the lowest floor level of the room and not being basement floor for car parking or for air conditioning plant or other service machinery, at an angle of  $63 \frac{1}{2}$  degrees horizontally without impinging on any building wall or other obstruction)

Where there is any obstruction other than an unauthorized obstruction over any plane so drawn the plane may be drawn from the line of intersection of the plane of the floor level of the room and the perpendicular plane of the extreme edge of the obstruction

- (2) Where a window or other opening is situated on the side or interior face of a building, the external open space shall be as follows:
  - (a) It shall be of such width when a series of imaginary lines drawn across the open space from the limit opposite to such space at the lowest floor level not being a basement floor for car parking or for installing an air-conditioning plant or other service machinery at an angle of sixty three and half degrees ( $63 \frac{1}{2}$ ) with the vertical line shall not intersect any portion of such face.

- (b) It shall not be less than 2.25 meters
  - (c) It shall be exclusively attached to the building or be dedicated to public use
- (3) In case of toilets and bathrooms the Authority may relax the specifications for a within the premises abutting the opening.
50. Where any room is located in the basement and to be naturally lighted and ventilated such room shall have at least one third of the height of its external walls above the outside ground level and shall have all its required sources of natural light and ventilation above outside ground level.
51. The provision of Regulation 46 shall not apply to photographic dark room or cold storage room, where by the nature of the use of such room it cannot have direct openings to external light and air, so long as it shall be artificially lighted and mechanically ventilated to the satisfaction of the Authority.

### **Mechanical Ventilation and Air-conditioning**

52. (1) Where the Authority, considering the type and size of the building, is of the view that a central air-conditioning plant is necessary for the building , the provision of these regulations relating to the natural lighting and the ventilation and the height of the rooms of building may be so modified in accordance with the prevailing circumstances so that the lighting and ventilation system will be designed and maintained according to the conditions laid down by it when granting the development permit under Section 8J of the Law and a standby generator of such capacity as specified by the Authority shall be installed and operated at times of interruption of the public electricity supply.
- (2) Where windows and other openings of toilets and bathrooms cannot open out to an exterior or interior open space of the required width, they may be built to open out to a ventilation shaft. The face size of such a ventilation shaft shall in the case of buildings up to a height of 15 meters be not less than 1 square meter with the minimum dimension of any side being one meter and in the case of buildings exceeding 15 meter height not less than 3 square meters on the face side and with the minimum dimension of any side being not less than 1.5 meters

However in the case of buildings of more than two storey, toilets and bathrooms shall be mechanically ventilated with exhaust fans of appropriate capacities placed both in the window openings as well as on to the top of the shaft.

- (3) Where a mechanically ventilated and air conditioned building is not continuing to use such mechanical ventilation system or artificial lighting system the owner of that building shall provide a certificate undertaking to comply with the relevant Regulations. Such building shall be deemed to be unfit for occupation and shall not continue to be occupied until such owner comply with the relevant regulations.

## **Foundation**

53.
  - (1) Every building shall be supported by foundations capable of sustaining and transmitting the combined dead load or imposed load of that building to the ground in a manner not to cause any settlement or any vibration which may impair the stability or cause damage to whole or part of the building or adjoining buildings or factories.
  - (2) No part of the ground which supports or help to support any building shall be subjected to any pressure (whether exerted by any part of the building itself or other wise) other than such pressure as may be acceptable to the Authority, with a view to ensuring safety of the inhabitants of such building.
  - (3) Where the ground adjacent to any proposed building exert pressure upon or causes the application of undue load to the building or part of the building, the building or part thereof may be constructed in a manner to sustain and transmit safely such pressure or load without exceeding appropriate limitation of permissible stresses.
54. The foundation of any building shall not extend beyond the boundary line of that building site except in the case of boundary walls constructed with mutual consent of the parties concerned.
55.
  - (1) Whenever any foundation or related earthwork such as driving of piles, compaction of soil and excavation, which may impose load on adjoining property or cause movement in the ground or in anyway adversely affect the structural stability of any part of the adjoining property shall be carefully considered by the qualified person at the time of preparation of plans and designs as referred under these regulations before any such works commence on the ground.
  - (2) It shall be the responsibility at all time of the qualified person and the owner to prevent at their own cost any damage to any adjoining property or building.

- (3) The entire work site including excavating for foundation and temporary retaining work shall be separated by a suitable fence or enclosure from any adjoining property or road as the Authority directs.

### **Electrical Lifts**

56. The number of electrical lifts to be provided for carrying passengers and goods in a building and their construction plan, installation, testing, inspection and operation shall be in compliance with such requirements as specified in Form H of the Schedule III in these Regulations.

### **Water Supply**

57. (1) Every building shall be provided with a protected water supply system connected to an existing public water supply system
- (2) Where it is not possible to provide connection to public water supply system, a new system connected to a private service shall be provided.
- (3) According to the location of the buildings concern and the other geographical features of the area, if the Authority has reasons to believe that the continuous supply of water may not be possible, every such building concern shall be provided with water storage tanks and pumps of such capacity as may be specified by the Authority for each case.
- (4) No well used for the supply of drinking water shall be closer than 15.0 meters of a cesspit or soakage pit of a septic tank. Further if that land is slope, a report from the medical officer of health shall be provided.

### **Sewerage and Sanitation**

58. (1) Every dwelling house shall have at least one water-sealed lavatory whilst all the other buildings shall be provided with adequate number of such water-sealed lavatories, urinals, wash basins and other sanitary facilities. However in case of buildings coming under the IV Schedule the number of such water-sealed lavatories, urinals, wash basins and other sanitary facilities should be in conformity with the requirements of that Schedule.
- (2) All sewerage and waste water outlets shall be connected to an existing public sewerage system and the Authority may in any particular case require the sewerage and waste water to be pre-treated to bring them to acceptable standards before being connected onto a public sewerage system.

- (3) (a) Where a public sewerage system does not exist or where the Authority is of opinion that the outlet cannot be connected to the public sewerage system sewerage shall be disposed to a septic tank
- (b) Waste water in the septic tank shall be suitably disposed to a soakage pit.

### **Rain Water Harvesting and Drainage**

- 59 (1) Every owner or developer shall at the time of submission of the building plans for approval of the development activity in terms of these regulations, submit along with such plan, a plan containing such sketches as may be necessary, prepared taking into consideration the specifications and other requirements set out in Schedule VII (Part I, Part II and Part III) to these regulations, of the respective drainage facilities intended to be put in place to drain off and convey rain water from the roof of the proposed building to a drain in the street or other appropriate outlet approved by the respective Authority;

Provided that, in the case of existing buildings, the authority shall give adequate notice to the owners thereof, informing them that they will be required to comply with the provisions of this regulation, within such period as may be determined by the Authority, but such date shall not be later than three (03) years from the date of enforcement of those regulations.

- (2) Every Plan prepared under these regulations shall be prepared by a qualified person as determined by the Authority.
- (3) The provisions of these regulations shall be applicable in respect of such areas as have been declared as Urban Development Areas by Order published in the Gazette in terms of Section 2 of the Law.
- (4) In applying these provisions to open space reservations stipulated in relation to the sub division of land, a minimum of ninety (90%) percent of such reservation shall have ground cover vegetation.
  - A. Provided that the above provisions shall not apply in respect of premises falling within this local authority area, where the size of the premises is less than 6 perches (150 m<sup>2</sup>).
  - B. (1) Every plan submitted for the purpose of obtaining a development permit shall consist, -

- (a) Where no building work is involved in the development activity or the development activity is restricted to land development -
    - (i) Of details of the location and the dimension of the existing drainage system;
    - (ii) Of the proposed rainwater harvesting system inclusive of all dimensions and flow directions;
  - (b) Where building work is involved in the development activity.
    - (i) Of a sketch of the plan of the surrounding area including positioning of existing water drains.
    - (ii) Of the floor plan of each story (where the building consists of more than one floor) and of any areas which will consist of a flat roof all pipe lines of the drainage, sizes and location of storage and infiltration and outlet drains along which the rain water will be discharged, with arrows indicating the direction of the flow of the water should be shown;
    - (iii) Of the cross and longitudinal sections of the building, including storage tanks, down pipes and other related appurtenance.
- (2) The guidelines set out in sub-paragraphs (a) and (b) of paragraph (1) of this regulation shall be applicable to the Uses of Buildings specified in Schedule VII (Part I) to these regulations and the Minimum Equivalent Rainwater Holding provisions Requirement for each of such categories shall be as specified in the said Schedule (Part II);

Provided that where any applicable building uses or relevant rainfall band is not clearly identifiable, Authority / the Local Authority shall on a consideration of all conditions, make the required identification;

Provided further that the Proposed Distribution of Rain Water Harvesting Holding Provision shall be calculated in accordance with the Storage and Groundwater Infiltration of the premises as specified in Part III of Schedule VII.

- C. (1) Where common rainwater holding facilities are proposed by one or more owners of adjacent properties, such joint facility shall be located at such place as may be determined by the Authority / respective local authority; provided that the Authority shall satisfy itself that all owners concerned have consented to the joint facility and have given their written consent thereto.
- (2) In assessing the Equivalent Rainwater Holding Provision of any premises:-
- (a) The following matters shall be considered –
- (i) Available water storage facilities for fire protection shall be provided.
  - (ii) 100 m<sup>2</sup> of unpaved ground sufficient for 0.5 m<sup>2</sup>;
  - (iii) Location of infiltration trenches specially for rainwater; and
  - (iv) Any facilities available on adjacent premises where, the written consent of the owner thereof has been obtained for the use of such facilities.
- (b) The following matters shall not be considered -
- (i) Storage spaces for public mains supply;
  - (ii) Availability of septic tank effluent soakage pit or trench.
- D. The following design and construction consideration shall be applicable in relation to ground water harvesting in terms of these regulations:-
- (a) The rainwater system shall be designed by persons possessing the qualifications as specified from time to time, by the Authority and shall -
- (i) Be constructed in competent matter;
  - (ii) Be capable of discharging the first flush of rain;

- (iii) Be stored on appropriate structures and sized and be infiltrated into the ground, by means of either a waste water soakage pit, a dug or tube well, pond or other similar measure, ensuring that optimal use of the water is made for home garden and landscaping purposes;
- (b) The storage structure shall be covered and protected against accidents and shall -
  - (i) Be built in a structurally sound manner;
  - (ii) Contain provision for the elimination of dust, vermin and other contaminants;
  - (iii) Be of such design which shall not conflict with any other building regulations or aesthetic considerations imposed by the local authority;
  - (iv) Be located at appropriate locations either above, below or on, ground level, so as to facilitate the potential for the maximum use of the water storage therein;
- (c) In case the water is not used for home gardening and other purposes, the infiltration structure shall be of such specified dimensions in order to be able to contain the quantity of water directed to it ensuring proper infiltration.
- (d) In the case of common storage structures, be built with suitable backflow prevention devices, so as to prevent rainwater from entering the public mains systems;
- (e) Shall not contain direct cross flow connections between the rainwater and the public mains systems;
- (f) Shall contain such filtration devices as are specified by the local authority; and
- (g) All pipes and appurtenances used for the provision of harvesting of rainwater shall be clearly differentiated by color and markings;

## **Disposal of Solid Waste**

60. Waste generated within any premises shall be collected and disposed of in a manner as the Authority considers essential to safeguard the health of the inhabitants therein.

## **Electrical and Plumbing Work**

61. All electrical and plumbing work in any building or premises shall be done by a registered electrician or plumber as the case may be and these works shall be carried out in conformity with the standards and specifications that the Authority requires to ensure maximum safety and sanitary conditions within such building or premises.

## **Protection from Fire**

62. Every building shall conform to the fire safety requirements applicable to the area or the type of building or as provided in the Zonal Regulations in the Volume 1 of the Rambukkana Urban Development Plan or as may be specified by the Authority to provide a greater measure of safety to the inhabitants of such building.
63. The installations in all high-rise buildings, and public assembly buildings, factories and warehouses, of more than 400 square meters in extent shall conform to any additional fire safety requirements as may be recommended by the Chief Officer of the Fire Brigade
64. All buildings which have two or more floors and 280 square meters in extent and which are located in areas where pipe-borne water supply is available should provide within the premises for a sump to store water to be used in an event of a fire. The Planning Authority in relation to the size and the use of the building will determine the dimensions of the sump.

## **Certificate of Conformity**

65. Every application for a Certificate of Conformity under Section 8K of the Law shall be substantially in the Form 'D' set out in Schedule V and shall be accompanied by the following:-
  - (a) In the case of land development and / or subdivision of land:-
    - (i) A Certificate from a Town Planner and / or a Licensed Surveyor that the sub - division has been carried out as per the approved plan and permit.

- (ii) In the case of engineering works which involves the construction of roads and culverts in the land development, a certificate from a Chartered or Registered Civil Engineer or a person whose qualifications have been recognized for employment as an Engineer in the Government, that the development works have been carried out under his supervision and in accordance with the approved plans, specifications and permit.
- (b) In the case of construction of buildings falling within Category 'A' of regulation 8:
    - i. A Certificate from a qualified person to the effect that the development has been carried out under his supervision and in accordance with the approved plan and permit;
    - ii. A Certificate from a qualified person to the effect that the foundations and super structure and other works have been carried out under his supervision and according to the approved plans and permit and according to designs submitted under regulation 9, and that the buildings are structurally safe;
    - iii. A Certificate from a qualified person to the effect that design, supervision and installation of Electrical Work, Sanitary, Plumbing and Drainage Water, Rain Water Harvesting specification, Air conditioning and Fire Safety Work, have been carried out in accordance with the approved plans, and specifications and satisfy all safety regulations;
  - (c) In the case of construction of buildings falling within Category 'B' of regulation 8, a Certificate from a qualified person to the effect that the works have been carried out under his supervision in accordance with the approved plans and permit and that the building is structurally safe;
  - (d) In the case of the construction of buildings falling within Sub Categories C I and C II of Category 'C' of regulation 8, a Certificate from a qualified person to the effect that the work has been carried out and under his supervision in accordance with the approved plan and permit; and
  - (e) In the case of the construction of buildings falling within Sub Categories C III of Category 'C' of regulation 8, a Certificate from the builder, or the owner where the owner is also the builder by such owner to the effect that the works have been carried out in accordance with the approved plans and permit under his supervision, and that all reasonable precautions have been taken to ensure the structural safety of the building;

66. The Authority or its authorized representative or representatives may enter upon and inspect at all responsible times any building before a certificate of conformity for occupation thereof is issued or at any stage of development to determine whether all the provisions of these regulations have been complied with.

### **Unsafe Buildings**

67. Where the Director, Building Department certifies a building constitute a danger to its occupants or to public safety, the Authority may direct the owner of such building to repair or demolish or deal with otherwise to remove the danger.

### **Facilities for Disable Persons**

68. The application for the approval to construct a public building, such as a Hospital, Theatre, Grand Stand, Assembly hall, Department Stores or any other building that will be utilized by disabled persons, shall endeavor to take measures so that the entrance/exits; corridors, stairs, elevatory equipment, lavatories and other facilities can be used easily by the above category of persons and shall adhere to give effect to section 23 (2) of the Protection of the Rights of Persons with Disabilities Act, No. 28 of 1996. (Schedule VIII).

## **PART - 1V**

### **DEFINITIONS**

“Apartment”	Means a unit as defined in the Apartment Ownership Law No.11 of 1973.
“Access”	Includes any street used as means of access to buildings or other premises whether the public have a right of way thereof or not.
“Authority”	Means the Urban Development Authority constituted under the Urban Development Authority Law No.41 of 1978.
“Basement”	Means that part of the floor below the ground floor which is wholly below ground level or to an extent of 2/3 of its height below the adjoining ground level.
“High-rise Building”	Means any building with more than four floors including the ground floor whose height at any part of it above the ground level exceeds 12.0 meters excluding a lift or motor room not exceeding 56 sq. meters in extent or staircase room not exceeding a height of 3 meters and not exceeding 25 sq. meters in extent or a water tank not exceeding a height of 1.5 m.
“Residential Building”	Means a building exclusively consisting of one dwelling unit or a number of dwelling units.
“Building Line”	Means the line up to which a building will be permitted to extend.
“Building Works”	Includes erection or re-erection of a building or making additions or alterations to an existing building.
“Chairman”	Means the Chairman of the Urban Development Authority.
“Dwelling House or Dwelling Unit”	Means a building or a part of a building consisting of a room or group of rooms forming a self contained living unit with independent sleeping, cooking and sanitary facilities.
“Development Activity”	Has the same meaning as given in the Act.
“Existing Lot”	Means a lot which was in existence before the Act come into operation.
“Factory”	Includes a building or a part of building used for the manufacture, production or repair of an article.

“Flat”	Means a unit as defined by the in the Apartment ownership Law No.11 of 1973.
“Floor Area”	Means the horizontal area of a floor of a building measured from the exterior faces of exterior walls or in the case of a common wall separating two buildings from the centre line of such wall and shall include all the roof projections and balconies exceeding 1.0 meter in width and all areas having a roof and capable of being enclosed.
“Gross Floor Area”	Means the total of floor areas of every floor in the building.
“Floor Area Ratio”	Means the gross floor area of all buildings on a lot divided by the area of such lot.
“Floor Space”	Means the horizontal area of a room or space in building measured from the interior face of the enclosing walls.
“Housing Complex”	Means a group of dwelling units on a site which is permanently in common enjoyment and may include a block of flats.
“Industrial Building”	Includes factories, workshops and warehouses
“Act”	Means the Urban Development Authority Law No.41 of 1978.
“Local Authority”	Has the same meaning as in law.
“Lot”	In relation to land means the entirety of any land which has been demarcated by boundary marks or enclosed within boundary walls or fences where such land belongs to one single person or a set of co-owners and approved as a lot by the Local Authority or the Authority.
“Owner”	Includes the person for the time being receiving the rent for such premises, in connection with which the work is used whether in his own account or as an agent or trustee for any other person who would receive the same if such premises were let to a tenant.
“Place of Public Assembly”	Means a place or building used whether regularly or occasionally for public congregation such as a theatre, cinema hall, public hall, concert room, lecture room or exhibition room or for similar purposes and includes a public building.
“Planning Committee”	Means the committee appointed under Section 8B of the Law.

“Public Building”	Includes any building used for the purpose of public worship, instruction, recreation or meeting and a medical institution or a nursing home or government building.
“Public Street”	Means any street over which the public have a right of way and has become vested in under any Law or by operation of any Law and includes a drain or footway attached thereto.
“Street”	Includes any road, footway, or passage used or intended to be used as a means of access to two or more dwelling units or sites whether or not the public has right of way over such street and includes all drains, pavements and the reservations at the site thereof.
“Street line”	Means a line or lines defined on one or both sides of an existing street to show its future width or to show the width of a future street as determined by the Authority.
“Warehouse”	Includes a building or a part of building mainly used for storing merchandise or articles for trade.
“Qualified Person”	Means any person required to approved or certify any development activity in terms of regulations and who is specified in Column IV of Schedule VI of these regulation.

**PART-V**

**SCHEDULES**

**SCHEDULE I**

(As per Regulation 2)

**FORM "A"**

**APPLICATION FOR OBTAINING DEVELOPMENT PERMIT FOR  
SUB DIVISIONS OF LAND**

For Office use only

No: .....  
Processing fee paid .....  
Receipt no: .....  
Date: .....

Chairman,  
Urban Development Authority  
Through, Chairman/ Authorized Officer  
Rambukkana Pradeshiya Sabha

Sir,

I/We hereby apply for Permit for Sub-Division of my/ our land bearing Assessment No..... Street .....Ward .....of.....Town

I/We hereby forward the following particulars in duplicate duly signed by me/us and the Qualified Person.

1. A map of the of the area showing the site/land in relation to the adjoining properties and streets drawn to a scale 1:4000 ( the site in question and any other adjoining sites owned by the applicant should be clearly shown)
2. A survey plan of the site/land to a scale of not less than 1:1000 showing the following
  - (i) The location of the site including figured dimensions of buildings if any
  - (ii) The scale of the plan, the north point, and the assessment numbers of adjoining lots or buildings

- (iii) The mean of access to the site
  - (iv) All existing drains and water courses
  - (v) Contours or spot levels of the site and the levels of streets in front.
  - (vi) Service lines including electric power lines.
  - (vii) Trees and vegetation
3. A detailed blocking out plan to a scale of not less than 1;1000 showing the proposed sub-division of lots together with their dimensions and extent, and directions with all proposed streets, open spaces and space for other amenities to be reserved and the use to which every site will be put to
4. The proposed formation levels of streets in relation to existing levels with cross sections and longitudinal sections to scale
5. The particulars detailed in Annexure

I/We certify the information given above is true and correct.

I/We undertake not to commence any development activity till the permit is granted.

Signature of owner

Signature of Qualified Person:

Name and Address:

Telephone No:

E mail No:

Fax No:

Date

**Form “A” Annexure**  
**(Please type or write in block capitals)**

1 Particulars of owner:

Name:

Address:

Telephone No:

Email No:

Fax No:

2 (a) Particulars of Existing Development

Location:

Assessment No:

Ward:

Street:

Lot/Survey Plan No:

(b) Present Use:

Land:

Extent (square meters)

Use:

Buildings (if any)

3 (a) Site Development: State whether the site proposed to be filled up and raised and if so give details of levels in relation to roads and drainage proposals. Please also indicate (where applicable) whether the consent of Sri Lanka Land Reclamation and Development Corporation has been obtained.

(b) Details of amenities and facilities:

(c) Proposed land use:

Residential:

Commercial :

Industrial:

Institutional:

Open spaces, parks and playgrounds:

Streets and access ways:

Any other use:

(d) Infrastructure:

(i) Availability (give the source for each item)

Water:

Sewerage:

Drainage:

Electricity:

Telephone:  
Solid waste disposal:  
Waste water disposal:

(ii) Arrangement proposed where the above facilities are not available or adequate (give the source for each item)

<u>Subject</u>	<u>Source</u>
Water:	
Sewerage:	
Drainage:	
Electricity:	
Telephone	
Solid waste disposal:	
Waste water disposal:	

- 4 Landscape: Location of trees to be indicated on the site plan
- 5 If the sub division involves the division of a building state how each part of building will be brought into conformity with the Planning and Building Regulations
- 6 Approximate date of commencement and phasing

I/We hereby certify that the above particulars are true and correct.

Signature of owner

Signature of Qualified Person:

Name and address :

Telephone No:

E-mail No:

Fax No:

**SCHEDULE I**  
(As per Regulation 2)

**FORM B**

**APPLICATION FOR OBTAINING DEVELOPMENT PERMIT FOR  
BUILDING, CHANGE OF USE OF LAND AND BUILDING AND ANY  
OTHER DEVELOPMENT (EXCEPT SUB DIVISIONS OF LAND)**

For Office use only

No: .....  
Processing fee paid .....  
Receipt no: .....  
Date: .....

Chairman,  
Urban Development Authority  
Through, Chairman/ Authorized Officer  
Rambukkana Pradeshiya Sabha

Sir,

I/We hereby apply for a Permit to carry out the development.

I/We intend to use the land or building in.....for.....  
The site sub-division has been approved by .....in.....

I/We hereby forward the following particulars in triplicate..

1. A map of the of the area showing the site/land in relation to the adjoining properties and streets (the site in question and any other adjoining sites owned by the applicant should be clearly shown).
2. The approved blocking out plan to a scale of not less than 1: 4000 showing the dimensions of the site and all existing topographical features, buildings and structures and widths of the abutting streets.

3. A detailed plan of the site to a scale of not less than 1:1000 including the position of the proposed building in relation to the site (existing buildings to be retained), street lines, the setback from the street and the boundaries of the site, access ways and location of parking areas, drains and water courses, contours and spot levels, distance to electricity lines and trees and vegetation.
4. In case where only building work is involved:
  - (a) A sketch plan of the surrounding area sufficient to locate the building site
  - (b) Approved blocking out plan to a scale of not less than 1:4000
  - (c) A floor plan of each storey drawn to a scale of 1:100 except where the building is extensive as to render a smaller scale is necessary . In such cases the scale of 1:200 may be used showing:
    - i. The dimensions of the rooms and different parts of the building shall be stated in figures. The use for which different parts of the building and each room is intended shall be stated
    - ii. The position and dimensions of all doors, windows and other openings.
    - iii. The position dimension of all sanitary appliances and their connections to drains
    - iv. Fire escapes
    - v. Clearance from aerial electrical supply lines
    - vi. The types of materials and specifications to be used for the walls superstructure and floor slabs and roof structure of the buildings
  - (d) Cross and longitudinal sectional drawings of the building along appropriate lines showing
    - i. The thickness of all walls, floors, roofs, foundations, beams and other related parts of the building
    - ii. The position and dimensions of all doors, windows and other openings, the height of every storey, the ceiling heights and levels of buildings in relation to existing ground or street level and clear distance between the site boundaries and external walls of the buildings.
  - (e) Showing elevation of every existing building with the site, front and side elevation of the building and showing its heights, floor levels and other external visible features.
5. The particulars given in Annexure B-1.

6. The particulars given in Annexure B-2 (In case the development relates to industrial usage of site and building).
7. The particulars given in B-3 ( in case the development relates to a hotel).

I/We certify the information given above is true and correct.

I/We undertake not to commence any development activity till the permit is granted.

Signature of owner

Signature of Qualified Person:

Name and Address:

Telephone No:

E mail No:

Fax No:

Date:

**FORM “B”**  
**ANNEXURE I**  
**(Please type or write in block capitals)**

1 Particulars of owner:

Name:

Address:

Telephone No:

Email No:

Fax No:

2 (a) Particulars of Existing Development

Location:

Local Authority

Ward:

Street:

Assessment No

Lot/Survey Plan No:

(b) Present Use:

(i) Land:

Extent (square meters)

Use ( Provide particulars about present uses)

(ii) Buildings (Provide particulars about all the building in the site)

No. of Storeys

Height (Stories)

Total floor area ( In square meters)

3 Specification of proposed developments

(a) Nature of proposals

(b) Site Development: State whether the site proposed to be filled up and raised and if so give details of levels in relation to roads and drainage proposals. Please also indicate (where applicable) whether the consent of Sri Lanka Land Reclamation and Development Corporation has been obtained.

(c) Details of development

Maximum height (meters)

Gross floor area of all buildings (Square Meters)

Floor Area     =     Gross Floor Area of All Buildings  
Ratio                     Site Area

Plot                 =     Floor Area at Ground Level X 100  
Coverage             Site Area

(d) No. of floors (including basement and use of each floor)

Floor Use (Extent in square meters)

(e) Details of floor areas (square meters)

Use	Sq.m.
Residential	
Retail Commerce	
Wholesale Commerce	
Office	
Restaurant	
Factory Workshops	
Warehouses	
Others (Specify)	
Total	

(f) Floor area of each dwelling unit (square meters)

(g) Parking of Vehicles:  
Cars (square meters)

Other Vehicles (specify):square meters

(h) Common amenities  
Water (liters)

Electricity (kilowatts)

Telephones (quantity)

4 Estimated number to be employed in the building

- Landscaping
- 5 Trees and vegetation to be retained

- Landscape proposals (describe proposals with outline design)
- 6 Approximate date of commencement and completion and phasing

I/We hereby certify that the above particulars are true and correct.

Signature of owner

Signature of Qualified Person:

Name and address;

Telephone No:

E-mail No:

Fax No:

**FORM "B"**  
**ANNEXURE II**  
(Please type or write in block capitals)

**TO BE COMPLETETED AND FURNISHED WHERE THE SITE AND  
BUILDING ARE TO BE USED FOR FACTORY, WORKSHOP OR  
WAREHAOUSE**

1. Nature of factory, workshop or warehouse (Give details of goods to be manufactured, repaired or stored. In the case of manufacture give raw materials to be used and a brief description of the manufacturing process)
2. Details of the permission of the concerned Ministry or Department for setting up the factory, workshop or warehouse
3. Details of the machinery to be employed and motive power

No	Horse Power	Motive Power
----	-------------	--------------

4. Provision for Common Amenities

Amenity	Measure	
Water	Liters	Source:
Sewage	Liters	
Electricity	Kilowatts	Source:
Storm Water Drainage		Disposal Method
Fire Protection	Method	Method
Solid Waste	Cu. meters	Disposal:

5. Quality and quantity of solid, liquid, or gaseous effluents, there mode of treatment and disposal
6. Noise, dust and pollution characteristics and measures proposed for their control
7. Employment

Proposed  
Future Expansion if any

I/We certify that the information given above is true and correct.

Signature of owner

Signature of Qualified person

Name and Address:

Telephone No:

E mail No:

Fax No:

Date:

**FORM "B"**  
**ANNEXURE III**

**TO BE COMPLETED AND FURNISHED IN RESPECT OF HOTELS, GUEST  
HOUSES AND RESTAURANTS**

1. Brief description of development activity
2. Location and type of educational and religious buildings, and places of archaeological, historical and scenic interest within one kilometer of the site
3.
  - (a) Nature of existing vegetation and coverage
  - (b) Details of natural and physical features within the site such as watercourses, rock and a formation and sand dunes etc.
4. Additional information for tourist hotels, guest houses and restaurants:
  - (a) Number of rooms:  
Singles:  
Double rooms:  
Suite:
  - (b) Restaurant seats  
Restaurant floor space (square meters):-
  - (c) Details of approval by Tourist Board
5. Provision of Common Amenities  
  
Portable Water  
Liters:  
Source:  
  
Electricity  
Kilowatts:  
Source:  
  
Sewage  
Liters:  
Method of Disposal:

Disposal of Solid Waste:

Storm Water Drainage  
Disposal Method:

Fire Protection:

6. Employment

Proposed:  
Future Expansion if any

I/We certify that the information given above is true and correct.

Signature of owner

Signature of Qualified person

Name and address

Telephone No:

E mail No:

Fax No:

Date:

**SCHEDULE I**

**FORM “C”**  
(Regulation 9)

**APPLICATION FOR OBTAINING PRELIMINARY PLANNING CLEARANCE  
FOR PROPOSED DEVELOPMENT**

For Office use only

No: .....  
Processing fee paid .....  
Receipt no: .....  
Date: .....

Chairman,  
Urban Development Authority  
Through, Chairman/ Authorized Officer  
Rambukkana Pradeshiya Sabha

Sir,

I/We hereby apply for the Preliminary Clearance for building/sub-division of land bearing assessment No.....of .....(street).....  
Ward.....of.....Town

I/We forward herewith the following particulars in triplicate duly signed by me/us and the Qualified Person.

1. A map showing the site/land in relation to the adjoining properties and streets to a scale of not less than 1:6000 ( The site in question along with any other adjoining site in the area owned by the applicant should also be clearly shown)
2. I /We fully understand that the Preliminary Planning Clearance does not constitute an entitlement to me/us to carry out any development activity whatsoever.

A Letter of Consent from the landowner is attached herewith.

I/We certify that the information given above is true and correct.

Signature of owner

Signature of Qualified person

Name and address

Telephone No:

E mail No:

Fax No:

Date:

**FORM "C"**  
**ANNEXURE I**  
**(Please type or write in block capitals)**

1. Particulars of Applicant

Name:

Address:

Telephone No:

E-mail No:

Fax No:

2. (a) Particulars of Existing Development:

Location:

Assessment No:

Local Authority:

Ward:

Street:

Plot/Survey Plan No.:

(b) Present Use:

i. Land

Extent (Square Meters):

Use (give in details the present use):

ii. Building (give detail for every building on the site):

No. of floors:

Maximum height (meters):

Gross floor area (square meters):

Floor area of each use (square meters):

3. Particulars of proposed development:

- (a) Site development (state whether the site is proposed to be filled up and raised and if so give details of levels in relation to roads and drainage proposals. Please also indicate (where applicable) whether the consent of Sri Lanka Land Reclamation and Development Corporation has been obtained:-

(b) Nature of proposals (give a brief description with line plans and elevation):-

4. Site Particulars

Extent of site (Square Meters)

5. Common Amenities that can be provided

Streets and access ways:

Water supply:

Sewage:

Electricity:

Disposal of solid waste

Drainage of waste water

6. (a) Gross floor area for the proposed development activity (Square Meters)

(b) Number of floors and maximum height of building:-

(c) Floor Area Ratio (FAR) =  $\frac{\text{Gross Floor Area of all buildings}}{\text{Site Area}}$

(d) Plot Coverage =  $\frac{\text{Floor Area at Ground Level}}{\text{Site Area}} \times 100$

(e) Basement:

i. Extent

ii. Ground coverage

(f) Details of Floor Space

Use	Square Meters
Residential	
Retail Commercial Activities	
Wholesale Commercial Activities	
Offices	
Restaurants	
Factory or Workshops	
Others (Specify)	
Total	

(g) Parking Spaces Provided

Motor Vehicles

Others (Specify)

7. (a) Details of site sub-division

Details of Sub-Division	Square Meters	Percentage of Total Area
Land use		
Residential		
Commercial		
Industrial		
Institutional		
Open Spaces, Parks		
Playgrounds		
Roads		
Others		
Total		

(b) Number, type and extent of plots

(c) Number and type of any proposed buildings

(d) Amenities if any proposed in the plan

I/We certify that the information given above is true and correct

Signature of owner

Signature of Qualified Person:

Date

Telephone No:

E-mail No:

Fax No:

**SCHEDULE I  
(Regulation No. 65)**

**FORM 'D'**

**APPLICATION FOR OBTAINING CERTIFICATE OF CONFORMITY**

	For office use only
No.	.....
Processing fee paid.....	.....
Receipt No	.....
Date	.....

Chairman Urban Development Authority  
Through  
Chairman/Authorized Officer of the  
Rambukkana Pradeshiya Sabha

Sir,

I/We apply for a Certificate of Conformity in respect of development carried out at  
.....(state the location) in terms of the Permit No.....dated  
.....20. Issued to me by .....

The work has been completed in fully compliance with the Permit/ The work has  
been completed with the following deviations. (strike inapplicable)

Details of deviations:

The following certificates in terms of Regulations are attached.  
I/We certify the information given above is true and correct.  
I/We undertake not to engage in any development activity and not to occupy the land  
and building till the Certificate of Conformity is granted.

Signature of the Owner

Signature of Qualified Person:

Address:

Date:

Telephone No:

E-mail:

Fax:

**SCHEDULE II**  
(Regulation No.30)

**STANDARD FOR PARKING SPACE**

<b>Serial No.</b>	<b>Use</b>	<b>Area Per Unit Square Meters</b>	<b>Minimum No. of Parks</b>
1	Primary Residential	200	1
2	Mixed Residential	200	1
3	Commercial	200	1
4	Government/Semi Government	200	1
5	Others	200	1

Parking spaces for the following special uses shall be as follows:

<b>Usage</b>	<b>Space (Sq.m.)</b>
Nursing Homes and Private Hospitals	1 for 50
Consultant Rooms (Channel Service)	1 for 20
Medical Laboratories	1 for 20
OPD Area	1 for 100
Private Schools/International Schools	1 for 100/1 for 20
Private Schools/Higher Education Institute	1 for 100
Nursery Schools/Day Care Centers	1 for 50
Tutories	1 for 50
Takeaways	1 for 30
Eating Houses	1 for 10
Cinema	1 for 20
Multi Purpose Halls	1 for 10
Libraries	1 for 100
Super Markets/Dept. Stores	1 for 10
Dress Point Outlets	1 for 10

**SCHEDULE III**  
(Regulation 15)

**FORM "A"**

**ACCESS TO RESIDENTIAL UNITS**

<b>Number of dwelling units served</b>	<b>Minimum Width (Meters)</b>	<b>Maximum Length (Meters)</b>
Under 5 dwelling units	3.0	50
More than 5 and less than 10 dwelling units	4.0	100
More than 10 and less than 20 dwelling units	5.0	
20 and above dwelling units	8.0	

**SCHEDULE III**

**FORM "B"**  
(Regulation 15)

**ACCESS TO NON-RESIDENTIAL BUILDINGS**

<b>Maximum Extent of the land served (Square Meters)</b>	<b>Maximum FAR on each site</b>	<b>Minimum Street width</b>	<b>Maximum Street Length</b>
Where the street serves more than one lot or a site but less than four lots-for 300 square meters	2.5	6.0	75
Where the street serves only one lot or site-for 1500 square meters	1.5	6.0	200

### SCHEDULE III

#### FORM C (Regulation 30)

#### WIDTH OF AISLES OF PARKING STALLS

Parking Angle	One way traffic bays on one side (Meters)	Bays on two sides (Meters)	Two Way Traffic (Meters)
Parallel	3.6	3.6	6.0
30 degrees	3.6	4.2	6.3
45 degrees	4.2	4.8	6.3
60 degrees	4.8	4.8	6.6
90 degrees	6.0	6.3	7.2

Note: The above particulars in 1-4 columns are not applicable to containers/lorries. Requirements for lorries/containers will be determined by the Authorities considering the nature of the industry

### SCHEDULE III

#### FORM D

(Regulation 37)

#### INTERNAL CLEAR DIMENSIONS OF ROOMS

Room	Minimum Extent (Square Meters)	Minimum Length (Meters)	Minimum Width (Meters)
(i) Where there is a one room in a dwelling unit	12.0	4.0	3.0
(ii) Where there are more than one room in a dwelling unit	10.0	-	2.4
(a) First Room	8.0	-	2.4
(b) Second Room			
(iii) Rooms in non residential building	7.5	-	2.4
(iv) (a) Kitchen	6.0	-	1.8
(b) Alcove	0.9	-	0.4

**SCHEDULE III**

**FORM “E”**

(Regulation 38)

**INTERNAL CLEAR DIMENSIONS OF BATH ROOMS AND TOILETS**

<b>Room</b> <b>1</b>	<b>Minimum Width</b> <b>(Meters)</b> <b>2</b>	<b>Minimum Length</b> <b>(Meters)</b> <b>3</b>
Bath Rooms	1.5	1.2
Toilets	1.2	1.2
Bathroom and Toilets Combined	1.5	1.7

**SCHEDULE III**

**FORM “F”**

(Regulation 42)

**STARECASES**

<b>Type</b> <b>1</b>	<b>Width of Staircase</b> <b>Centimeters</b> <b>2</b>	<b>Minimum Height</b> <b>Meters</b> <b>3</b>	<b>Riser</b> <b>Centimeters</b> <b>4</b>	<b>Tread</b> <b>Centimeters</b> <b>5</b>
(a) Internal stairs serving only one upper floor	75	2.0	19	22.5
(b) Stairs in buildings used as places of public assembly	105	2.1	17.5	22.5
(c) All other types	90	2.1	17.5	22.5

**SCHEDULE III**

**FORM “G”**  
(Regulation 46)

**AGGREGATE AREA OF UNOBSTRUCTED OPENINGS**

<b>Type</b>	<b>Total Area for Natural Lighting &amp; Ventilation</b>	<b>Percentage of area Openable</b>
(1) Bathrooms and Toilets	1/10	100
(2) Vehicle parking Garage	1/10	50
(3) Factories and Warehouses	1/10	50
(4) All other rooms	1/7	50

**SCHEDULE III**

**FORM “H”**

(Regulation 56)

**SPECIFICATIONS AS TO LIFTS**

- i. Lift at least at the main entrance and others shall be suitably installed for buildings with five and above stories. The main lift to be of 12-16 passenger capacity while others to be 8-12 passenger capacity
- ii. Medium speed lifts shall be used for 5-10 storey buildings
- iii. High speed lifts shall be used for buildings taller than that

## SCHEDULE IV

(Regulation 58)

### STANDARD FOR SANITARY FACILITIES

Use	Extent Square Meter	Toilets No.	Wash Basin No.
Offices/Shops/Institution	200	Male 1 Female 1	Male 1 Female 1
Cinema Halls/Vehicle Parks/Auditoriums	100 Seats	Male 1 Female	Male 1 Female 1
Hotels/Guest Houses/Restaurant	100 Seats	Male 1 Female 1	Male 1 Female 1
Other	200 sq.m.	1	1

- One for females and males separately for every 50 students in Private Educational Institutions /Tuition Classes/and International Schools

## SCHEDULE V

### PROCESSING FEES, FEES FOR COVERING APPROVAL AND SERVICE CHARGES FOR OBTAINING DEVELOPMENT PERMITS

Nature of Development activity to be engaged in	Form to be used	Fees				
<b>1. Issue of Development Permits</b>		Processing fees				
		(i) Plot Size				
(I) Land Subdivision Approval	A	Fees for each plot (Excluding road drains and common lots)				
		❖ Between 150-300 sq.m.	Rs. 500.00			
		❖ Between 301-600 sq.m.	Rs. 400.00			
		❖ Between 601-900 sq.m.	Rs. 300.00			
		❖ Above 900 sq.m.	Rs. 200.00			
(II) Issuing of Development Permits for erection of Buildings/ addition to existing buildings/ re-erection	B	(ii) Floor area (sq.m.)	Residential Uses Rs. Cts.	Commercial Other Uses Rs. Cts.		
		Less than 45	500.00	1,000.00		
		45-90	1,500.00	2,000.00		
		91-180	2,500.00	3,000.00		
		181-270	3,500.00	4,000.00		
		271-450	4,500.00	6,000.00		
		451-675	5,500.00	8,000.00		
		676-900	6,500.00	10,000.00		
		901-1225	7,500.00	12,000.00		
		Above 1225	7,500.00	12,000.00		
				Rs. 1,000/- for every 90 sq.m. in excess of 1226 sq.m.	Rs. 1,250/- for every 90 sq.m. in excess of 1226 sq.m.	
		(III) Erection of Boundary Walls/ Retaining Walls		(iii) Residential (Per liner meter)	Commercial and Other (Per liner meter)	
				• On the building line	Rs. 300.00	Rs. 400.00
				• Within building line	Rs. 500.00	Rs. 600.00

<p>(iv) Reclamation of Low Lying lands/ Paddy lands</p> <p>(v) Erection of Telecommunication Antenna Towers</p> <p>(vi) Issuing of Development Permits for Special Projects</p>		<p>(iv) Rs. 1,500/- for land less than 150 sq.m. and Rs. 1,000/- for each 150 sq.m. in excess</p> <p>(v) Rs. 20,000/- for tower height between 5 - 20 meter Rs. 100/- for each meter in excess of 20 m.</p> <p>(vi) Rs. 5,000/- for project Cost of 5 milion and Rs. 100/- for each million in excess</p>																		
<p><b>2. Change of use Residential</b></p>	<p>B</p>	<p style="text-align: center;"><b>Processing Fees</b></p> <table border="0"> <tr> <td style="padding-left: 20px;">(i) Floor area (sq.m.)</td> <td style="text-align: right;">Rs. Cts.</td> </tr> <tr> <td style="padding-left: 40px;">Below 45</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td style="padding-left: 40px;">45-90</td> <td style="text-align: right;">1,000.00</td> </tr> <tr> <td style="padding-left: 40px;">91-180</td> <td style="text-align: right;">1,250.00</td> </tr> <tr> <td style="padding-left: 40px;">181-270</td> <td style="text-align: right;">1,500.00</td> </tr> <tr> <td style="padding-left: 40px;">271-450</td> <td style="text-align: right;">1,750.00</td> </tr> <tr> <td style="padding-left: 40px;">451-675</td> <td style="text-align: right;">2,000.00</td> </tr> <tr> <td style="padding-left: 40px;">676-900</td> <td style="text-align: right;">2,250.00</td> </tr> <tr> <td style="padding-left: 40px;">Above 900</td> <td style="text-align: right;">2,250.00</td> </tr> </table> <p style="text-align: right;">Rs. 500/- for every 90 sq.m. in excess of 901 sq.m.</p>	(i) Floor area (sq.m.)	Rs. Cts.	Below 45	500.00	45-90	1,000.00	91-180	1,250.00	181-270	1,500.00	271-450	1,750.00	451-675	2,000.00	676-900	2,250.00	Above 900	2,250.00
(i) Floor area (sq.m.)	Rs. Cts.																			
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271-450	1,750.00																			
451-675	2,000.00																			
676-900	2,250.00																			
Above 900	2,250.00																			
<p><b>3. Preliminary Planning Clearance</b></p> <p>(i) Sub division of lands</p> <p>(ii) Erection of buildings/addition to existing building re-erection</p> <p>(iii) Erection of Boundary walls/ Retaining walls</p>	<p>C</p> <p>C</p> <p>C</p>	<p><b>Processing Fees</b></p> <p>(i) * Land Below 1000 sq.m. Rs. 2,000.00  * Between 1001- 5000 sq.m. Rs. 5,000.00  * Between 5001 - 10,000 sq.m. Rs. 10,000.00  * Rs. 1,000 for every 1,000 sq.m. in excess of 10,001 sq.m.</p> <table border="0"> <tr> <td style="padding-left: 20px;">(i) Residential</td> <td style="text-align: right;">Commercial and Others</td> </tr> <tr> <td style="padding-left: 40px;">(Per linear in)</td> <td style="text-align: right;">(Per linear in)</td> </tr> <tr> <td style="padding-left: 40px;">Rs. 2,000.00</td> <td style="text-align: right;">Rs. 5,000.00</td> </tr> </table> <p>(i) Rs. 1,500.00 Rs. 3,000.00</p>	(i) Residential	Commercial and Others	(Per linear in)	(Per linear in)	Rs. 2,000.00	Rs. 5,000.00												
(i) Residential	Commercial and Others																			
(Per linear in)	(Per linear in)																			
Rs. 2,000.00	Rs. 5,000.00																			

(iv) Reclamation of Low Lying lands/Paddy Lands	C	* Land Area less than 150 sq.m. Rs. 2,500.00 * Between 151 and 300 sq.m. Rs. 5,000.00 * Rs. 3,000/- for each 150 sq.m. in excess of 301 sq.m.
(v) Erection of Telecommunication Antenna Towers	C	* Height between 5-20 m Rs. 2,000.00 * Rs. 100/- for each 01 meter in excess of 20 m
(vi) Special Development Projects	C	* Small Scale Projects Less than 5 Million Rupees Rs. 10,000.00 * Medium Scale Project Between 5-50 Million Rupees Rs. 50,000.00 * Large Scale Project Above 50 Million Rupees Rs. 150,000.00
<b>4. Issues of Certificate of Conformity (Certificate of Conformity should be obtained for all development)</b>	D	<b>Fees for granting Certificate of Conformity</b>
(i) Land Sub Division		Rs. 1,000/- for first land lot and Rs. 500/- for each lot in excess
(ii) Residential Construction		Rs. 3,000/- for below 300 sq.m. floor area and Rs. 10/- for each sq.m. in excess
(iii) Commercial and other construction		Rs. 3,000/- for 100 sq.m. and Rs. 20/- for each sq.m. in excess
(iv) Erection of Boundary Walls/ Retaining		Rs. 1,000/- for 100/- per linear meter and Rs. 10/- for per linear meter each in excess
(v) Reclamations of Low Lying lands / paddy lands		Rs. 3,000/- for land and below 150 sq.m. and Rs. 20/- for each sq.m. in excess
(vi) Erection of Telecommunication antenna towers		Rs. 2,000/- for towers between 5 m to 20 m in height and Rs. 100/- for each meter in excess
(vii) Special Projects		Small Scale Rs. 5,000.00 Medium Scale Rs. 10,000.00 Large Scale Rs. 20,000.00

<p><b>5. Parking Bays</b></p> <p>(Service charges for parking spaces not providing within premises but required under the UDA regulations)</p> <p>(i) Urban Council and Pradeshiya Sabha</p>		<p><b>Service Chargers</b></p>	
		<p>* Large vehicle including Containers</p>	<p>Rs.250,000.00</p>
<p><b>6. Covering Approvals</b></p>		<p><b>Fees for granting Covering approvals</b></p>	
<p>I Sub division of lands without obtaining necessary approval</p>		<p>(i) Rs. 750/- for every Lot</p>	
<p>II Erection of buildings/ Additions/erections without obtaining Development Permits</p> <p>Stage of Construction</p>		<p>(ii) Residential per sq.m. Commercial and Others per sq.m.</p>	
<p>(i) Only foundation work completed (up to plinth level)</p>		<p>Rs. 200.00</p>	<p>Rs. 500.00</p>
<p>(ii) Construction up to roof level (excluding roof)</p>		<p>Rs. 300.00</p>	<p>Rs. 1,000.00</p>
<p>(iii)Construction including roof</p>		<p>Rs. 400.00</p>	<p>Rs. 1,500.00</p>
<p>(iv)Construction completed</p>		<p>Rs. 500.00</p>	<p>Rs. 2,000.00</p>
<p>III Erection of Boundary walls/ Retain walls</p>		<p>Rs. 400.00</p>	<p>Rs. 400.00</p>
<p>IV Reclamation of low lying paddy lands/</p>		<p>Rs. 5,000/- for every 150 sq.m.</p>	
<p>V Erection of Telecommunication and Antenna Towers</p>		<p>Rs. 10,000/- for every 05 meter in height</p>	

VI Special Development projects		Rs. 10,000/- for every 05 million project cost
VII Occupation/usage without obtaining Certificate of Conformity		Rs. 50/- per day

7. Charge for Change of Use of residential unit

- (i) Rs. 2,000 per sq.m. to convert a residential unit to any other permitted use, if the property is located in a Special Primary Residential Zone.
- (ii) Rs. 800 per sq.m. to convert a residential unit to any other permitted uses, if the property is located in any other zone, other than Special Primary Residential Zone.

8. Additional floor area permitted in excess of prescribed Floor Area Ratio

The Service Charges to be calculated as a percentage of the cost of construction of the building which will vary from 30% to 7% based on the following factors.

- (i) Location of the building
- (ii) Infrastructural Status
- (iii) Type of development
- (iv) Environmental effects
- (v) Zoning as per the Development Plan, if any

The building costs that will be taken into consideration for this calculations should not be less than the following values.

- (i) Residential Houses Rs. 20,000.00 per sq.m.
- (ii) Residential flats, commercial and office buildings Rs. 30,000.00 per sq.m. up to 04 storeys
- (iii) Residential flats, commercial and office building Rs. 60,000.00 per sq.m. over 04 storeys
- (iv) Light industrial buildings Rs. 45,000.00 per sq.m.
- (v) Warehouses Rs. 30,000.00 per sq.m.

9. For Provision of Services, reports or other Service activities.

- (i) Transport charges for issuing of Preliminary Planning Clearance, Development Permits, Certificates of Conformity shall be borne by the developer. These minimum charges should be calculated on the basis of Rs. 35/- per Kilo Meter from the relevant office up to the proposed site. This rate is subject to adjustments as per the prevailing fuel costs.
- (ii) A minimum service Charge of 10% of the estimated cost of the project for provision of Special Consultancy services, preparation of layout plans, preparation of estimates, project planning shall be levied.
- (iii) Service Charge levied for granting covering approvals, market value of the area of the land of the 10% open space requirement in land sub division and charges levied in lieu of parking space not provided as per the regulations, shall be deposited in a separate bank account and these monies shall be used for development of open spaces, parking facilities, improvements to pavements or common Urban Development Projects.

## Qualified Person

Nature of Development Activity		Extent of Land (Where Relevant)	Specific Task Requiring Approval of Qualified Person	Qualification/Designation Required of Qualified Person
1	If the development activity does not involve building work	Exceeding 0.5 Hectares	Site Layout Plan	Corporate member of the Institute of Town Planners
			Regulation Compatibility	Corporate member of the Institute of Town Planners
			Preparation of Sub division Plan	Licensed Surveyor and Leveller
2	If the development activity does not involve building work	Less than 0.5 Hectares	Site Layout Plan and sub division plan	Licensed Surveyor and Leveller
			Regulation compatibility	Corporate member of the Institute of Town Planners
3	If the development activity involves engineering works (construction of roads, culverts, drains)		Certificate stating engineering works have been carried out in conformity with the specifications in the permit	Chartered Civil Engineer
4	If the development activity involves a sub division or amalgamation of land	Exceeds 0.5 Hectares	Certificate stating that the Survey Plan is in conformity with the Town Planning Requirements	Corporate member of the Institute of Town Planners
5	If the development activity relates to building category A and B		1. Architectural Plan (Certificate stating development has been carried out in conformity with the approved plan and permit under his supervision)	Chartered Architect or Architect registered with the Architect Registration Board
			2. Structural Design Plan along with design calculations (Certificate stating that foundation	Chartered Civil Engineer or Chartered Structural Engineer

			and building are in accordance with approved plan and building is structurally safe)	
			3. Service Plans (includes plans relating to the supply of electricity, water supply, sewerage, drainage and rain water harvesting, fire safety)	The relevant Engineer to the services provided:- Chartered Electrical Engineer, Chartered Civil Engineer Chartered Structural Engineer Chartered Building Services Engineer Chartered Mechanical Engineer
			4. Detailed plan of Air conditioning or mechanical ventilation (For installation, extension or alteration)	Chartered Mechanical Engineer Chartered Electrical Engineer
6	If the development activity relates to buildings of sub category C I and C II		1. Architectural Plan (Certificate stating development has been carried out in conformity with approved plan and permit under his supervision)	Chartered Architect or Architect, Architect, Architect or Architectural Licentiate registered with the Architect Registration Board
			2. Structural Design Plan along with design calculations (Certificate stating that building has been carried out in accordance with plan under his supervision)	Chartered Civil Engineer or Chartered Structural Engineer
			3. Service Plans (includes plans relating to the supply of electricity, water supply, sewerage, drainage and rain water harvesting, fire safety) only if so required by the Authority at the time of making the application	The relevant Engineer to the services provided:- Chartered Electrical Engineer, Chartered Civil Engineer Chartered Structural Engineer Chartered Building Services Engineer Chartered Mechanical Engineer

			4. Detailed plan of Air conditioning or mechanical ventilation (For installation, extension or alteration)	Chartered Engineer Chartered Engineer	Mechanical Electrical
7	If the development activity relates to building of sub category C III of Category C		Certificate that building works were carried out in accordance with the approved plans and permit and all precaution have been taken to ensure the structural safety of the Building	Builder/Owner or other person acceptable to the Authority	

## SCHEDULE VII

### PART I

<b>USED AND TYPES OF BUILDINGS</b>		
	<b>Uses</b>	<b>Types of Buildings</b>
1.	Residential	Including Houses, Municipal Dwellings, Apartments, Home for Elders
2.	Commercial	Including Office Building, Hotels, Motels, Guest House, Public Lodging, Shopping Centres, Supermarkets, Restaurants, Car Parks
3.	Industrial	Including Factories, Workshops, Warehouse, Industrial Establishments, Infrastructure Services Centre
4.	Institutional	Government Buildings, Semi-Government Buildings and other Public Buildings

### PART II

<b>MINIMUM EQUIPMENT RAINWATER HOLDING PROVISION REQUIREMENT</b>						
* Annual Rainwater Band (mm)		Minimum Volume required to collect from 100 m <sup>2</sup> of roof area and hard paved area				
		Residential		Commercial	Industrial	Institutional
		Domestic (cu.m.)	Apartments/ Condominiums (cu.m.)	(cu.m.)	(cu.m.)	(cu.m.)
1	750 - 1000	1.5	2.5	5	8	10
2	1000 - 1500	1.5	2.5	3	8	10
3	1500 - 2000	1.5	2.5	3	5	10
4	2000 - 2500	1.5	2.5	3	3	5
5	2500 - 3000	1.5	2.5	2	2	3
6	3000 - 4000	1.5	2.5	1	1	2
7	4000 - 5000	1.5	2.5	0.5	1	1
8	5000 - 6000	1.5	2.5	0.5	0.5	0.5

\* The rainfall bands are taken from the Sri Lanka National Atlas published by the Department of Surveys.

\*\* Required Rainwater Holding Provision (m<sup>3</sup>) =  $\frac{\text{Minimum Volume}}{100} \times \text{Total Roof area and paved area}$

Note: The ratio of the Required Rainwater Holding Provision both by Storage and Infiltration, shall be determined by the respective local authority taking into consideration; the location, groundwater table fluctuation, available space, topography, permeability, type of soil.

### PART III

<b>PROPOSED DISTRIBUTION OF RAIN WATER HARVESTING HOLDER PROVISION</b>										
Storage (m <sup>3</sup> )				Ground Water Infiltration (m <sup>3</sup> )						Total m <sup>3</sup>
Above Groun d	On Groun d	Below Groun d	Othe rs	Wastew ater Pit	Unpav ed Groun d	Unlined Pond	Dug Well	Boreh ole	Other	

## SCHEDULE VIII

### SAFETY STANDARDS FOR BUILDING ACCESSIBLE AND USEABLE FOR DISABLED

(Regulation 68)

<b>STANDARDS</b>	
Entrance/Exit	<ul style="list-style-type: none"> <li>• One exit/entrance in a building should be wide enough for wheel chairs to pass through.</li> <li>• Its width shall be 80 cm or more.</li> <li>• In principle, guide blocks etc. shall be installed from the entrance/exit to the reception etc.</li> </ul> <p>At least one entrance/exit to each room shall be constructed so that wheelchair users can pass through it, and its width shall be 80 cm or more.</p>
Corridors etc.	<ul style="list-style-type: none"> <li>• Corridors etc. shall have a width of 120 cm or more so that a wheelchair user can pass through them, and spaces where a wheelchair user can turn his wheelchair around shall be provided at fixed intervals in every passageway.</li> <li>• Where there is a level difference, an equipment to eliminate the difference or slope way shall be installed.</li> </ul>
Stairs	<ul style="list-style-type: none"> <li>• Handrails shall be installed.</li> <li>• Warning blocks shall be installed at the top of stairs.</li> </ul>
Slope ways	<ul style="list-style-type: none"> <li>• Handrails shall be installed.</li> <li>• Their width shall be 120 cm or more and their incline shall be 1/12 or less.</li> <li>• In a case where the height exceeds 75 cm, landings with a length or 150 cm or more shall be provided at intervals of at least 75 cm.</li> <li>• Warning blocks shall be installed at the tops of slope ways.</li> </ul>
Elevatory Equipment	<ul style="list-style-type: none"> <li>• Building with aggregated floor areas of 2,000 sq.m. or more and two storeys or more shall, in principle, be provided with elevators that meet the following specifications.</li> <li>• Entrance/exit shall have a width of 80 cm or more, the floor area of their cages shall be 1.83 sq.m. or more, they shall have a depth of 135 cm or more, the minimum dimensions of the elevator lobbies shall be square with sides of 150 cm, and the specifications shall provide for the use of the elevators by wheelchair users and visually or auditory impaired persons.</li> </ul>
Lavatories	<ul style="list-style-type: none"> <li>• Where lavatories are provided in a building, at least one toilet stall for wheelchair users shall be provided in the said building.</li> <li>• Each floor in the building shall be provided with a urinal.</li> </ul>
Parking Area	<ul style="list-style-type: none"> <li>• When a parking area is provided, one or more parking spaces for wheelchair users (minimum width : 35 cm) shall be provided.</li> <li>• The said space shall be located close to the entrance/exit of the parking area.</li> </ul>

Passageways on the Building Site	<ul style="list-style-type: none"><li>• A passageway leading to one entrance/exit in the building shall be such that it can be used by wheelchair users, and provision shall be made for the guidance of visually impaired persons.</li><li>• Its width shall be 120 cm. or more and where there is a level difference, a slope way etc. shall be provided.</li><li>• Guide blocks etc. shall be installed for the use of visually impaired persons.</li></ul>
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